



The Fort St. John Association for Community Living supports individuals with developmental disabilities and complex needs achieve full and meaningful lives in our community.

Volunteer Letter

Thank you for your interest in volunteering with our agency! We appreciate people in our community reaching out to help others in the way of volunteerism. We have two types of volunteers, both equally important to our agency. Which one are you?

- A volunteer that wants to spend time with the people we support**
- A volunteer that wants to help at a fundraiser or event**

Neither of these applicable to you? No problem! Just fill out the field below with a more accurate description of what you are looking for:

Other: _____

Volunteering with the Individuals we Support

We work with people with developmental disabilities and complex needs, a vulnerable population, and therefore we need to ensure that our volunteers match the ethics and values of our agency and don't pose a risk to the people they are volunteering with.

Before volunteering directly with people we support, you will need to:

- * Go through an interview process to ensure that you are a good match with the people we support.
- * Successfully pass a Criminal Record Check. Don't worry, you just fill in the form sent to your email and we send it off at no cost to you.

While waiting for your Criminal Record Check, please complete the following:

- * Read and sign our Oath of Confidentiality,
- * Read and sign our Code of Ethics,
- * Read our Volunteer Policy
- * Be aware of the process of what to do if you injure yourself, are in a car accident, or the individual is injured while you are volunteering, and
- * Provide proof of insurance with a \$2'000'000.00 liability limit ONLY IF you are going to be transporting individuals in your vehicle.



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After the completion of the volunteer package:

- * The Manager of Human Resources will decide who you are best suited to volunteer with. A meeting will be set up between you, the supervisor of the program the person attends, and/or a staff person/ family member.
- * The program supervisor will discuss: Safety practices, Person Centered Plans, Strategies and supports the person needs to keep them safe, and any allergies or dietary restrictions the person has.
- * You will be introduced to the person you will be volunteering with and a plan will be created to help you both get to know each other, taking into consideration each of your comfort levels.

Volunteering for a Fundraiser or Event

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Golf Tournaments

- * Some businesses, such as Terus ask us to help out with their golf tournaments. We help with hole spotting, registration, and prize draws! These companies generously give us a donation in return.

Annual General Meeting

- * While some AGMs can be boring, ours is far from it! We organize our AGM as both an annual detail of business and finance as well as a themed award ceremony! We give awards to individuals to celebrate their accomplishments and successes. At this event, we always need some extra hands to help with ushering, running spotlights, taking photos, and handing out AGM packages.

Of The Vine Wine Tasting and Auction Fundraiser

- * Of The Vine is our biggest fundraiser of the year! We prepare appetizers, host live and silent auctions, hire entertainers, and of course, hold wine tastings. At this massive event, we need help with food preparation, food transport, food service, registration, packages, set-up and clean-up, decorating, designated driving, and more!



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Parties and Other Events

- * From time to time we'll host different holiday parties, barbeques, fundraisers, and more!

Classes

- * If you're an artist, yoga instructor, gardener, musician, dance teacher, or an experienced leader in any other hobby, you have the opportunity to share your knowledge with the people we serve through classes or workshops!

Someone volunteering to help with an event or teach classes will not be working directly one-on-one with any individual unless otherwise agreed upon. We'll just need to see any certifications relevant to the work you're volunteering for.

Thank you for taking the time to explore our volunteer opportunities!

